

# MARIAN UNIVERSITY

## FALL 2018 GRADUATE SCHEDULE OF CLASSES

OFFICE OF THE REGISTRAR

Phone: 317.955.6050 • E-Mail: [regis@marian.edu](mailto:regis@marian.edu) • Web: [www.marian.edu/current-students/registrar](http://www.marian.edu/current-students/registrar)

The course information listed in this schedule is updated periodically. Changes will appear in **RED**. Students can find the most accurate schedule information in the course offering on their CAMS student portal.

### REGISTRATION INFORMATION

#### ACADEMIC ADVISING AND REGISTERING FOR CLASSES

All students are required to register online via the CAMS student portal. Students should contact their designated program director with any questions about the required classes to enroll in for the semester. The program director must “release” each student to register for classes, but the program director is not responsible for processing the student’s registration. Students must register themselves for classes online.

**COURSE SELECTION & APPROVAL:** Review course selections and degree requirements with your program director.

**REGISTRATION:** Registration for students will take place online March 19-29. Graduate students can register beginning **Monday, March 19. To register online, follow the directions in the “[Step-by-Step Guide to Online Registration](#)” in the [Registration Resources](#) section of the Office of the Registrar’s website.**

- Newly admitted and readmitted students will receive information regarding when and how they can register.
- **NO LATE REGISTRATION:** Students **must** register **by Sunday, August 19th @ 11:59pm** or they will **not** be able to start classes for the fall semester. The CAMS Student Portal will be available for online registration through 11:59pm on January 7<sup>th</sup>.

*You must comply with the published tuition payment policy and meet all tuition payment deadlines in order to confirm your registration. Students who do not comply with the published tuition payment policy will incur late fees on their student accounts.*

#### WAITING LIST POLICIES

Please see the full Waiting List Policy on the [Registration Resources](#) page.

#### SCHEDULE CHANGES

- At any time before Sunday, August 19th at 11:59 p.m., you may drop or add classes online through your CAMS student portal. On or after the first day of the semester, you must submit any changes to your schedule, including section changes, in person at the Office of the Registrar using a Scheduling form. Instructor and advisor signatures are required beginning August 21. You are responsible for adhering to the following deadlines to add and/or drop courses.

**LAST DAY TO ADD A CLASS; LAST DAY TO DROP A CLASS WITHOUT “W” GRADE & \$50 FEE ....AUGUST 24**

**LAST DAY TO DROP A CLASS (for semester-long courses).....OCTOBER 26**

**LAST DAY TO DROP ALL CLASSES FOR THE SEMESTER (WITHDRAW FROM THE UNIVERSITY).....DECEMBER 7**

- A \$50.00 fee will be charged for each Schedule Change (Drop/Add) form submitted on or after August 27.
- **If you discontinue a class without following the above procedure to drop the class, you will receive a failing grade.**

## **FEES FOR 2018-2019**

Tuition and Fees.....	<a href="#">Available online</a>
Schedule Change (Drop/Add) form submitted on or after August 27, per form submitted.....	\$50.00
Auto registration, per semester* .....	\$110.00
*\$220.00 annual fee charged during fall semester for the academic year-parking passes are valid through summer 2019	
Parking violation, per occurrence (1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> offense).....	\$50.00, \$100.00, \$150.00
Late payment of tuition .....	\$100.00 (additional penalties also apply)
Transcript fees .....	<a href="#">Available online</a>

**PLEASE NOTE:** Students are expected to pay all student account charges by the due dates published by Marian University. The student will be responsible for paying any and all costs associated with collection efforts by Marian University. This may include interest, collection costs, attorney fees and court fees.

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## **SCHEDULES FOR WITHDRAWAL FROM THE UNIVERSITY and REDUCTION OF CHARGES:**

A student who withdraws from school may be entitled to full or partial reduction of charges. Reduction of charges is based on the official date of withdrawal as recorded in the Office of the Registrar. Consult with the Financial Aid Office concerning the impact that withdrawal may have upon current financial aid awards.

### **Standard (semester-long) courses**

- withdraw during calendar week 1 = 100%
- withdraw during calendar week 2 = 90%
- withdraw during calendar week 3 = 60%
- withdraw during calendar week 4 = 25%
- withdraw during or after calendar week 5 = 0%

### **Courses lasting 5 weeks or more**

#### **(up to, but not including, semester-long courses)**

- withdraw during calendar week 1 = 100%
- withdraw during calendar week 2 = 50%
- withdraw during calendar week 3 or after = 0%
- *last date to withdraw with "W" grade –5 business days before published end date of the class.*

### **Courses lasting 4 or fewer weeks – no "W" grades given without complete withdrawal from the university**

- withdraw prior to start of class = 100%; withdraw after class begins = 0%: *last date to withdraw with "W" grade – 5 business days before published end date of the class. If class meets less than 5 days, withdraw is not permitted after class begins.*

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## **2018 FALL CALENDAR**

Residence Halls open.....	Aug. 19
Classes begin at 8:00 am. ....	Aug. 20
Last day to add a course (signatures of instructor and advisor required).....	Aug. 24
Last day to drop a course without "W" grade or change to/from audit status.....	Aug. 24
Labor Day, university closed.....	Sept. 3
Incompletes from spring/summer 2018 due.....	Sept. 28
Mid-term date .....	Oct. 12
Mid-term recess, no classes.....	Oct. 15-16
Last day to withdraw from a single course with a "W" grade (for semester-long courses).....	Oct. 26
Registration for spring 2019 semester .....	Oct. 29-Nov. 9
Thanksgiving Recess, no Wednesday classes.....	Nov. 21
Thanksgiving Recess, no classes and university closed.....	Nov. 22- 23
Last day for May 2019 graduation candidates to file graduation application.....	Nov. 30
Reading Day, no classes.....	Dec. 7
Last day to withdraw from <u>all</u> fall 2018 courses (withdraw from the university).....	Dec. 7
Final examinations .....	Dec. 10-14
Fall graduation date (no ceremony) .....	Dec. 31

## **FILE FOR GRADUATION**

2018-2019 graduate student degree candidates must file a Graduation Application in the Office of the Registrar no later than December 1, 2018. Click on the *graduation application* link at [www.marian.edu/commencement](http://www.marian.edu/commencement).

## **CLASS CANCELLATION OR CHANGE**

The university reserves the right to change or cancel courses as needs and enrollment warrant. Because course information may change in between registration and the first day of classes, students should print an updated schedule from their CAMS student portal immediately prior to the start of the classes.

## **COURSE LOAD**

The normal load for a full-time graduate student is 9-13 credits per semester. Students wishing to take more than 13 credit hours must get approval from their Program Director.

## **ALPHABETICAL KEY TO CLASSROOM LOCATIONS**

CH	Clare Hall	NC	Norman Center
DH	Doyle Hall (basement)	OH	Oldenburg Hall
EC	Evans Center	PE	Physical Education Center
MB/MC	Steffen Music Center	PJH	Peace and Justice House
MH	Marian Hall	UH	University Hall (3 <sup>rd</sup> floor)
LIB	Library		

## **SECTION INDICATORS**

Course sections are labeled with a capital letter if the course is 50% or more campus-based (e.g., ACC 310 A).

Course sections are labeled with a number if they are 50% or more online (e.g., ACC 310 001).

Please carefully review the course dates and times to confirm when and how the course content will be offered.

## **FOR MORE INFORMATION**

Admissions.....	GRadmissions@marian.edu
Bookstore.....	955.6080
Business Office.....	955.6020
Financial Aid.....	955.6298
Counseling & Consultation Services.....	955.6150
Library.....	955.6090
Registrar.....	955.6050

## **FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 (FERPA)**

Marian University operates in compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), as amended. Students have the right to inspect all official records which pertain to them and to challenge inaccurate or misleading information, except parents' financial records and confidential letters and statements placed in the record before January 1, 1975, or placed under conditions where students have signed a waiver of right of access.

All student academic information is considered confidential except the following "directory" information available to the public: student's name, campus address, off-campus address, email address, telephone number, voice mail number, date of birth, photograph, major field of study, participation in university activities and sports, physical and performance statistics of members of athletic teams, dates of attendance, full-time/part-time status, degrees, awards, and honors including the Dean's List, and most recent previous institution attended by student.

***The student may request that "directory" information not be released by completing the FERPA Request form in the Office of the Registrar at the beginning of each semester. Failure to notify the Office of the Registrar may mean that university publications, such as team rosters or student directories, may include some directory information. More information about FERPA is available online at [www.marian.edu](http://www.marian.edu).***

# GRADUATE COURSES

<u>COURSE ID</u>	<u>COURSE NAME</u>	<u>C.H.</u>	<u>DAYS</u>	<u>TIMES</u>	<u>INSTRUCTOR</u>	<u>COURSE DATES</u> (if different from Aug. 20 - Dec. 14)	<u>On Campus Meeting Dates</u> (if applicable or different from standard schedule)
<b>BIOMEDICAL SCIENCES</b>							
BMS 501 A	Biomedical Science Seminar	1	F	5:00 PM - 5:50 PM	Staff		
BMS 511 A	Statistical Analysis	3	TR	2:30 PM - 3:45 PM	Staff		
BMS 521 A	Anatomy, Histology and Embryology I	3	TR	1:00 PM - 2:15 PM	Staff		
BMS 531 A	Medical Biochemistry	3	MWF	3:00 PM - 3:50 PM	Bhetwal		
BMS 540 A	Medical Microbiology	3	MWF	1:00 PM - 1:50 PM	Phoenix		
BMS 551 A	Medical Physiology	3	MWF	2:00 PM - 2:50 PM	Hum		
BMS 599 A	Biomedical Research	1	Arranged	Arranged	Staff		
BMS 599 B	Biomedical Research	2	Arranged	Arranged	Staff		
BMS 599 C	Biomedical Research	3	Arranged	Arranged	Staff		
BMS 599 D	Biomedical Research	4	Arranged	Arranged	Staff		
BMS 599 E	Biomedical Research	5	Arranged	Arranged	Staff		
BMS 599 F	Biomedical Research	6	Arranged	Arranged	Staff		
BMS 599 G	Biomedical Research	7	Arranged	Arranged	Staff		
BMS 599 H	Biomedical Research	8	Arranged	Arranged	Staff		
BMS 599 I	Biomedical Research	9	Arranged	Arranged	Staff		
<b>COUNSELING</b>							
COU 500 A	Counseling Skill/Techniques	3	TR	9:30 AM - 10:45 AM	Jenkins		
COU 505 A	Group Counseling	3	TR	12:45 PM - 2:00 PM	Staff		
COU 510 A	Professional Role of MH Counselor	3	TR	8:00 AM - 9:15 AM	Staff		
COU 515 A	Ethical and Legal Issues	3	TR	11:00 AM - 12:15 PM	Dougherty		
COU 520 A	Advanced Human Growth/Development	3	M	5:00 PM - 7:45 PM	Altman		
COU 525 A	Theories/Techniques School Counseling I	3	T	4:30 PM - 7:00 PM	Staff		
COU 545 A	Organization and Administration of Guidance Programs	3	R	4:30 PM - 7:00 PM	Staff		
COU 620 A	Addiction Counseling	3	M	5:00 PM - 7:45 PM	Davis		
COU 650 A	Applied Neuroscience	3	MW	3:00 PM - 4:15 PM	Camp		
COU 660A A	Internship in Mental Health Counseling	3	W	12:30 PM - 2:45 PM	Jenkins		
<b>MASTER OF ARTS IN TEACHING</b>							
ENG 304 G	The English Language	3	Arranged	Arranged	Foster		
ENG 307 G	Principles of Linguistics	3	Arranged	Arranged	Hutchinson		
EDU 505 001	Child Development and Observation	3		ONLINE	Wise	August 20 - October 31	
EDU 505 A	Child Development and Observation	3	S	8:00 AM - 5:00 PM	Patterson	August 25; September 8 & 22; October 20; November 3, 10 & 17	
EDU 514 A	Second Language Learning (ELEM)	2	T	6:00 PM - 9:00 PM	Hutchison		
EDU 514 B	Second Language Learning (SPED)	2	R	6:00 PM - 9:00 PM	Walker		
EDU 515 001	Principles & Problems of EC and MC Education	2		ONLINE	Wise	August 20-October 31	
EDU 516 PB	Family and Teacherin Diverse/Inclusive Settings	2	S	1:00 PM - 4:00 PM	Guyse	August 25; September 8, 15, 22, 2; October 13, 20, 27 and November 3	
EDU 519 001	Best Practices in Teaching and Learning	3		ONLINE	Wise	October 8-December 14	
EDU 519 PB	Best Practices in Teaching and Learning	3	S	8:00 AM - 12:00 PM	Staff	September 8, 15, 22, 29; October 13, 20, 27; November 3, 10, 17	
EDU 520 A	Best Practices in Language and Expressive Arts	3	R	6:00 PM - 9:00 PM	Moore		
EDU 520 FB	Best Practices in Language and Expressive Arts	3	W	8:00 AM - 12:00 PM	Moore		
EDU 521 A	Best Practices in Language Arts and Soc. Studies	3	T	6:00 PM - 9:00 PM	Meyer-Brown		
EDU 522 001	Best Practices in Science and Mathematics	3		ONLINE	Wise		
EDU 522 A	Best Practices in Science and Mathematics	3	T	6:00 PM - 9:00 PM	Cole		
EDU 522 B	Best Practices in Science and Mathematics	3	R	6:00 PM - 9:00 PM	Hakim		
EDU 523 A	Exceptional Needs I	1	T	6:00 PM - 7:00 PM	Marble		

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EDU 523 B	Exceptional Needs I	1		ARR	Tandy		
EDU 523 FB	Exceptional Needs I	1	W	1:00 PM - 3:00 PM	Grissom		
EDU 523 PB	Exceptional Needs I	1	S	10:15 AM - NOON	Conner	August 25th	
			S	1:00 PM - 4:00 PM		November 10 & 17	
			S	9:00 AM - NOON		December 1 & 8	
EDU 525 A	Children with Exceptional Needs II	1	T	7:05 PM - 9:00 PM	Marble		
EDU 525 B	Children with Exceptional Needs II	1		ARR	Tandy		
EDU 526 001	Best Practices in Elementary Math and Science	3		ONLINE	Wise		
EDU 526 PB	Best Practices in Elementary Math and Science	3	S	9:00 AM - NOON	Melrose	August 25; September 8, 15, 22, 29; October 13, 20 & 27; November 4, 10 & 17; December 1 & 8	
EDU 527A	Best Practices in Teaching a Foreign Language	3	R	6:00 PM - 9:00 PM	Martin		
EDU 528 A	Best Practice in Teaching English Learners	3	S	8:00 AM - 5:00 PM	Feeser		
EDU 529 001	Best Practices in Elementary Lang Arts and Social Studies	3		ONLINE	Wise	October 8 - December 14	
EDU 529 A	Best Practices in Elementary Lang Arts and Social Studies	3	T	6:00 PM - 9:00 PM	S.L. Bryant		
EDU 529 B	Best Practices in Elementary Lang Arts and Social Studies	3	T	6:00 PM - 9:00 PM	Meyer-Brown		
EDU 529 PB	Best Practices in Elementary Lang Arts and Social Studies	3	S	8:00 AM - NOON	S.A. Bryant	September 8, 15, 22, 29; October 13, 20, 27; November 3, 10, 17	
EDU 530 001	Assessment of Learning I	2		ONLINE	Wise		
EDU 530 FB	Assessment of Learning I	2	F	9:00 AM - NOON	Staff		
EDU 531 001	Assessment of Learning II	2		ONLINE	Wise		
EDU 535 A	Introduction to Children with Exceptional Needs	3	T	6:00 PM - 9:00 PM	Tandy		
EDU 538 001	Exceptional Needs: Curriculum & Methods	3		ONLINE	Wise		
EDU 560 001	Internship	3		ONLINE	Wise		
EDU 560 A	Internship	2	Arranged	Arranged	Melrose		
EDU 560 B	Internship	1	Arranged	Arranged	Staff		
EDU 560 C	Internship	2	Arranged	Arranged	Feeser		
EDU 560 FB	Internship	3	Arranged	Arranged	Marble		
EDU 560 IA	Internship	2	Arranged	Arranged	Melrose		
EDU 560 PA	Internship	3	Arranged	Arranged	Melrose		
EDU 560 PB	Internship	1	R	2:00 PM - 4:00 PM	Melrose		
EDU 560 TB	Internship	1	Arranged	Arranged	Hertzer		
EDU 580 A	Special Topic: Best Practices in Special Areas	3	R	6:00 PM - 9:00 PM	Lyons		
EDU 590 A	Classroom Research I (ECE & Elem)	2	R	6:00 PM - 9:00 PM	Patterson		
EDU 590 B	Classroom Research I (Elem)	2	R	6:00 PM - 9:00 PM	Marble		
EDU 590 C	Classroom Research I (SS & ELA)	2	R	6:00 PM - 9:00 PM	Patterson		
EDU 590 D	Classroom Research I (Math & FL)	2	S	9:00 AM - 12:30 PM	Marble		
EDU 590 E	Classroom Research I (Science)	2	T	6:00 PM - 9:00 PM	Melrose		
EDU 590 FB	Classroom Research I	2	R	9:00 AM - NOON	Downing		
EDU 591 PB	Classroom Research II	3	S	1:00 PM - 4:00 PM	Downing	August 25; September 8, 15, 22 & 29; October 13, 20 & 27; November 3 & 10; December 1 & 8	

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<b>NURSING</b>							
NSG 501 001	Epidemiology and Biostatistics for Advanced Practice	3		ONLINE	Engstrom		
NSG 502 A	Theoretical Foundations of Nursing Practice	3	T	1:00 PM - 3:50 PM	Thie		
NSG 505 A	Policy, Organization and Financing of Health Care	3	W	4:00 PM - 6:50 PM	Miley		
NSG 506 A	Advanced Health Assessment	3	W	9:00 AM - 11:50 AM	Staff		
NSG 507 A	Nursing Research	3	M	1:00 AM - 3:50 PM	Kean		
<del>NSG 602 A</del>	<del>Scientific Foundation for the Family Nurse Practitioner Role</del>	<del>3</del>	<del>M</del>	<del>4:00 PM - 6:50 PM</del>	<del>Staff</del>		
NSG 603 001	Advanced Pharmacology for NA I	3		ONLINE	Nagelhout		
NSG 604 A	<del>Clinical Differential Judgment and Diagnosis</del>	3	W	1:00 PM - 3:50 PM	Kruszka		
NSG 605 A	Scientific Concepts for Anesthesia Practice	4	TR	2:00 PM - 4:50 PM	LaFontaine		
NSG 613 A	Anesthesia Principles III	3	W	8:00 AM - 10:50 PM	Long		
NSG 613S A	Anesthesia Principles II Simulation	1	W	2:00 PM - 2:50 PM	Long		
NSG 662 A	Primary Care Children and Clinical Practicum	5	W	1:00 PM - 3:50 PM	Kean		
NSG 663 A	Clinical Anesthesia Practice II	3		Arranged	OFFSITE Stewart		
<del>NSG 701 A</del>	<del>Analytical Methods for the Translation of Evidence Into Practice</del>	<del>3</del>	<del>M</del>	<del>4:00 PM - 6:50 PM</del>	<del>Hester</del>		
<del>NSG 704 A</del>	<del>Professional Leadership and Collaboration</del>	<del>3</del>	<del>W</del>	<del>4:00 PM - 6:50 PM</del>	<del>Staff</del>		
NSG 706 A	DNP Project I	1	W	12:00 PM - 12:50 PM	Long		
<del>NSG 707 A</del>	<del>DNP Project II</del>	<del>1</del>	<del>W</del>	<del>11:00 AM - 11:50 AM</del>	<del>Hardin</del>		
<b>SPECIAL EDUCATION</b>							
SPD 533 A	Assessment of Children with Exceptional Needs	3	Arranged	Arranged	Staff		
SPD 553 A	Teaching Reading Pre K-Elementary	3	Arranged	Arranged	Staff		
SPD 554 A	Methods for Transition and Career Assessment	3	Arranged	Arranged	Drumb		
SPD 555 A	Language Methods in Special Education	3	Arranged	Arranged	Staff		
SPD 557 A	Mathematics Methods in Special Education	3	R	6:00 PM - 9:00 PM	Drumb		
SPD 560 A	Internship in Special Education	3	Arranged	Arranged	Staff		
SPD 573 A	Applied Behavior Programming in Special Education	3	Arranged	Arranged	Drumb		
<b>TEACHING LEARNING LEADERSHIP</b>							
TLL 610 A	Systems Thinking	2	S	9:00 AM - 4:00 PM	Hannah / Kaufman	August 18 - September 17	
TLL 616 A	Adaptive Leadership	2	S	9:00 AM - 4:00 PM	Hannah / Kaufman	August 18 - September 17	
TLL 627 A	School Law and Management	3	S	9:00 AM - 4:00 PM	Brown	November 3 - December 3	
TLL 630 A	Law and Management of Private Schools	3	S	9:00 AM - 4:00 PM	Nelson	November 3 - December 3	
<del>TLL 647 A</del>	<del>Conflict Management</del>	<del>3</del>	<del>W</del>	<del>5:30 PM - 8:30 PM</del>	<del>Kaufman</del>		
TLL 651 A	The Culture of High Performing Schools	3	S	9:00 AM - 4:00 PM	Schiegel	September 29 - October 27	
TLL 658 A	Call and Culture of Catholic Schools	3	S	9:00 AM - 4:00 PM	Nelson	September 29 - October 27	
TLL 660 A	Internship I	2	Arranged	Arranged	Smith-Mutegi		
<del>TLL 662 A</del>	<del>Internship I: Leadership in Developing Faith/Spirituality</del>	<del>2</del>	<del>Arranged</del>	<del>Arranged</del>	<del>Nelson</del>		
<del>TLL 680 A</del>	<del>Special Topics: Conflict Management</del>	<del>3</del>	<del>W</del>	<del>5:30 PM - 8:30 PM</del>	<del>Kaufman</del>		
<del>TLL 681 A</del>	<del>Leadership Circle Profile</del>	<del>1</del>	<del>Arranged</del>	<del>Arranged</del>	<del>Hannah</del>	August 20 - December 14	
TLL 685 A	Directed Elective	3	Arranged	Arranged	Smith-Mutegi		
TLL 690 A	Grant Writing / Fundraising	3	Arranged	Arranged	J. Karner	October 2 - December 11	
TLL 692 A	Mentored Residency I	3	Arranged	Arranged	Smith-Mutegi /Turner		
TLL 696 A	Thesis	1	T	5:30 PM - 8:30 PM	Kaufman	August 28; September 18; October 23; November 20; December 11	
TLL 696 B	Thesis	1	Arranged	Arranged	Staff		
<b>THEOLOGY</b>							
THL 530 A	Foundations of Christian Moral Theology	3	R	12:30 PM - 3:30 PM	M. Sherman		
THL 645 001	Liturgical Theology and Catechesis	3		ONLINE	M. Schreiber		
THL 670 A	Church History: Context	3	T	12:30 PM - 3:30 PM	K. Harmon		